



PROCEDURE FOR DONATION OF BODIES TO THE ANATOMICAL GIFT PROGRAM FOR MEDICAL EDUCATION AND RESEARCH

1. Complete Paperwork: Fill out the Body Donation consent form.
Mail a copy to – NYU Grossman School of Medicine, Anatomical Donor Program, Office of Medical Education, 550 First Avenue, MS G52, New York, NY, 10016.
2. In order to facilitate your wishes, copy(ies) should be given to a relative, friend, lawyer, or to whomever will be the contact person.
3. Contacting NYU Grossman School of Medicine: At the time of death, it is of great importance that the Office of Medical Education be notified as soon as possible. The office hours are 9AM to 4PM Monday –Friday (212) 263-5378.
If the donor’s passes away after office hours, weekends, or holidays, the telephone answering machine message will provide a contact number for the NYU Grossman School of Medicine contracted funeral service. Please listen to the entire message.
If you are unable to dial or contact the Medical Education office, please contact Metropolitan Funeral Service at 800-332-1880.
4. The Office of Medical Education will arrange for the removal and transportation of the donor remains by the NYU contracted funeral service. If the death occurs within either New York City limits or Long Island, there is no expense to the family or estate **only when the remains are removed and transported by the NYU contracted funeral service.** NYU Grossman School of Medicine **will not** reimburse any transportation or other charges that are incurred by the family or estate when the donor’s remains are removed and transported by any funeral service other than Metropolitan Funeral Service.
5. Usage and Study of the Remains: The donor’s remains will be at the Grossman School of Medicine for an **approximate** period of 24 months. When the Anatomical study nears completion, the Office of Medical Education will contact the next of kin or the executor for the return of the donor’s remains in a timely and proper manner.
6. Final Disposition (Please see Body Donation Form)
 - A. The remains will be cremated by the Grossman School of Medicine at no expense to the family or estate and the ashes will be returned to the family or designated person.
 - B. The cremated remains will be scattered at the Garden of Remembrance at Rosehill Cemetery.

(If we have not received a response from the family after a period of 45 days from the date of the release notification letter, the remains will be cremated and scattered at Rosehill Cemetery.)

(Continued)

It is the Office of Medical Education's policy not to accept the remains of any individual who has died of crushing injuries, sepsis, extreme obesity, or an infectious disease (i.e. hepatitis) or where the remains are unsuitable for medical education or research.

The NYU Grossman School of Medicine has no legal claim upon the donor's remains.

If you wish to donate your eyes, please contact the Eye Bank:

The Eye Bank for Sight Restoration, Inc.
120 Wall Street New York, NY 10005
Tel. # (212)-742-9000

If you have any questions, please contact us: (212) 263-5378

Anatomical Donation Program
Office of Medical Education
MS G52

NYU Grossman School of Medicine
550 First Avenue
New York, NY 10016