



## Application for Service-Learning Elective

NOTE: The deadline for submission is two weeks prior to the elective beginning date in order to receive elective credit. Forms submitted after that date will not be eligible for credit. Please see the course description for specific regarding hourly and curricular requirements for elective credit. Questions about the Service-Learning Elective should be directed to Jordan Reif in the Office of Student Affairs ([Jordan.reif@nyulangone.org](mailto:Jordan.reif@nyulangone.org)).

### **General information**

*To be completed by the student*

Name: \_\_\_\_\_ Class/graduation year: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Please mark a check in the left columns, acknowledging that the curriculum timeline for this elective is longitudinal—to be completed over the course of 3-6 months but total 2 weeks of credit—and the time commitment.

<input type="checkbox"/>	Longitudinal elective: 3-6 months in length, totaling 2 weeks of credit
<input type="checkbox"/>	Volunteer time must total at least 60 hours
<input type="checkbox"/>	At least 10 hours of preparation and reflection activities, established by the Office of Student Affairs

Exact dates of elective:

*These dates can be changed throughout the course of the elective to reflect accurate start and end dates without affecting credit eligibility, assuming the total necessary hours are still completed.*

Start date	
End date	
Total number of weeks	

Please list up to two community organizations or volunteer opportunities that you are considering as your placement for the elective and your responsibilities at each site. At least 75% of your hours must be completed at one project/site. If you do not have a location selected, please contact the Office of Student Affairs who can help pair you with an organization. You also need to identify a contact at the community site who is willing to correspond with the Office of Student Affairs throughout the elective, including to verify your hours on a monthly basis.

1. \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Contact name and email: \_\_\_\_\_

2. \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Contact name and email: \_\_\_\_\_

In addition to completing at least 60 hours of community/volunteer work, students are expected to complete at least 10 hours of preparation and reflection work over the course of the elective period (totaling at least 70 hours).

Student signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Administrative information**

*To be completed by, or on behalf of, the preceptor*

Name: Victoria Dinsell, MD

Title: Associate Dean for Student Affairs

Office address: 550 First Avenue, Medical Science Building, G-55

The Office of Student Affairs agrees to supervise the student above and evaluate course requirements at the conclusion of this elective, unless another preceptor/advisor is chosen.

Preceptor signature: \_\_\_\_\_

Academic title: \_\_\_\_\_

Approved: Yes No

Senior Associate Dean for Medical Education: \_\_\_\_\_

Date: \_\_\_\_\_